



## COVID-19 – Our Commitment to Our Clients and Communities

As COVID-19 situation continues to impact the world, we wanted to give you an update on Nitto Avecia Pharma Services' status and plans with respect to the current evolving situation.

**First, we want to assure you that all of our sites in the USA are open, and we're committed to continuing to support your important work.** We have business continuity plans in place to allow us to operate with minimal disruption.

The health and welfare of our employees, clients and communities are our top priority. We have implemented proactive measures focused on the safety of our clients, contractors, visitors and employees, and we continue to adapt as circumstances evolve. Our plans are designed to assure compliance with local, state and federal laws and ordinances.

In brief:

- Our teams are operating effectively at all sites. We have implemented strategies for reducing non-essential employee interactions.
- Technology, systems and data are secure.
- In-person client meetings and events are being moved to teleconferencing or rescheduled, as appropriate.
- We have implemented enhanced cleaning and disinfecting protocols in our facilities.
- We have implemented and are regularly updating policies for employees who become ill or are concerned that they may have been exposed to the virus.
- We have restricted all business travel and are monitoring personal travel to identify risks.

We remain focused on providing you with rapid response to your critical business needs and issues, including those emerging from COVID-19.

As the situation evolves, please continue to reach out to the business development team or contact us at [custserv@aveciapharma.com](mailto:custserv@aveciapharma.com) with any questions.

We trust and hope that all will remain safe and healthy with you, your colleagues, and your families in this challenging time.

Sincerely,

Seiji Fujioka  
President